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	ON PAS	10	
	Dear Sir:		
·	Here is the information you inquired about in our conversation today.		
	My fee for professional services is per day. This rate includes local travel and personal office expense. Long distance telephone and out of town travel expenses, (transportation, meals, and lodging) will be billed at cost. Proportional parts of a day will be billed at proportional rates.	STAT	
STATINTL STAT	For an extended contract such as one to two days per week over a period of six months, my rate is per day. I san arrange to spend a week in Washington at the beginning of the contract and periodically as needed, if you so desire.		
STATINTL	My present clients are	STATINTL	
STATINTL	Enclosed is a copy of		
STATINTL	my resume. If you need any further information, please do not hesitate to call me at The best time to reach me during the week is 9 to 10 AM Exatern time (6 to 7 AM Facific time).	STAT	
	I will be very pleased to be able to serve you.	STATINTL	
	Sincerely yours,	1	

DECLASS REVIEW by NIMA/DOD

